APPENDIX I: INTERPOL DNA SEARCH PROCEDURE CODIS OPERATING POLICIES AND PROCEDURES MANUAL Effective Date: 17-June-2005

INTERPOL DNA SEARCH PROCEDURE

- 1. Consult with the investigator to determine that there is a potential for the perpetrator in an unsolved case to possibly have international connections.
- 2. Determine that the evidence profile has sufficient loci for a meaningful search. The Interpol Standard Set of Loci (ISSOL), a standard of 7 STR loci (vWA, TH01, D21S11, FGA, D8S1179, D3S1358, D18S51), has been established. A profile must have results at 6 of these 7 loci before the request will be processed. Refer to the "Interpol Handbook on DNA Data Exchange and Practice" (Interpol, 2001) for further information.
- 3. Provide the evidence profile to the State CODIS System Administrator in writing (e-mail may be used), together with relevant information about the case and nature of the evidence.
- 4. The State System Administrator, or designee, will submit the profile for a search using the appropriate Interpol DNA search request form. The search will be sent to the United States Interpol liaison officer, who will transmit the search request to Interpol. The Virginia State Police Interpol liaison officer will also be notified of this search by a copy of the Interpol DNA search request.
- 5. Potential positive search results will be transmitted by Interpol back to the State System Administrator, who will coordinate the verification of the potential hit.
- 6. A copy of the Interpol DNA search request and, as appropriate, the positive search results will be maintained in the case file as documentation.

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